



Veteran Services Office

Contact Us:
P: (972) 881-5760
VRC@collin.edu

Marine Corps Tuition Assistance Checklist

Name: _____ CWID: _____

Application Process

- Contact your Marine Corps Voluntary Education Center** to receive educational counseling either in person or via phone.
 - With your academic advisor, determine which courses will be requested for TA funding.

- Complete TA Application using WebTA** listing course(s).
 - Verify the tuition you listed is correct. Fees may not be paid using TA funds

- Start your application 60 days** in advance of the term start date.
 - You can submit your TA even before finishing your enrollment in the course.

- Every TA application MUST be Command Approved** prior to being forwarded to the Voluntary Education Center (VEC) for final approval.

- Once the TA application is funded** you will receive an email notification.
 - TA applications MUST be authorized (funded) **prior to the term start date.**

- Send confirmation from VEC** to: Allison Leake (aleake@collin.edu)

- To review Requirements for Command Approval and other information see the Veteran Services Office webpage (add information to our webpage and link it here)